

# US Sailing Expedited Transaction Fees Policy

Updated: 16 December 2024

## 1. OVERVIEW

US Sailing's Offshore Office believes in offering first-class service to its customers. This includes, timely certificate processing, accurate data entry, and responsive and timely communications. The US Sailing Offshore Office will process transactions on an expedited basis for a fee, allowing the team to continue to provide fair and efficient customer service.

## 2. PURPOSE

The US Sailing Expedited Transaction Fees Policy has been established to allow customers the opportunity to expedite their transaction if needed, while maintaining the processing procedures and timelines set forth by the Offshore Office.

## 3. RESPONSIBILITY

It shall be the responsibility of the Boat Owner or Boat Representative to contact the Offshore Office requesting an ORC or ORR transaction. This request should come in the form of an ORC or ORR application, via the 2025 Certificate Application, New Boat Application, or Trial Application.

It shall be the responsibility of the US Sailing Offshore Office to accept the transaction application and execute the necessary work to complete the transaction.

## 4. POLICY

### Policy:

Should a boat owner or boat representative request an ORC or ORR transaction within 1-5 business days of needing the finished product, the following policy will apply:

- a. Should the requested ORC or ORR transaction be requested within 2-5 business days of requiring the product to be finished, the owner or boat representative may be subject to an up to 50% price increase of the base transaction fee.
- b. Should the requested ORC or ORR transaction be requested within 1 business day of requiring the product to be finished, the owner or boat representative may be subject to an up to 100% price increase of the base transaction fee.

Transaction types include but are not limited to new, renewal, concurrent, additional, amendment, and trial certificates.

Any additional fees incurred by this policy will be charged at the time of purchase of the product(s). The owner or boat representative will not receive the final product until payment has been made in full.